

TOWN OF BIGGAR, SASKATCHEWAN

**MINUTES OF THE REGULAR MEETING
OF THE TOWN OF BIGGAR COUNCIL
HELD ON WEDNESDAY, JANUARY 2, 2019
AT 7:15 P.M. IN THE COUNCIL CHAMBERS**

ROLL CALL:

Present: Mayor: Ray Sadler
Councillors: Alan Boyle
Penny McCallum
Kirk Sherbino
Edward Young
Ivan Young
Staff: Barb Barteski, Chief Administrative Officer
Marty Baroni, Assistant Administrator
Erin Poitras, Recreation Director
D'Shae Bussiere, Community Development Officer
Mark Haynes, Town Foreman
Absent: Councillor: Kevin McNicholls

CALL TO ORDER:

Regular meeting called to order at 7:15 p.m. by Mayor Ray Sadler.

AGENDA ADOPTION:

SHERBINO-MCCALLUM,

“that the Agenda for the January 2, 2019 Regular Meeting of Council be approved as presented.”

CARRIED

Mayor Ray Sadler called for any conflicts of interest on any item for this meeting.

CONFLICT DECLARATIONS:

MCCALLUM - SHERBINO,

“that Councillor Ivan Young declared a conflict of interest on agenda item number 13-14 being that he is the applicant on the building permit.”

CARRIED

MINUTES:

SHERBINO-MCCALLUM,

“that the minutes of the December 18, 2018 Regular Meeting of Council be accepted as presented.”

CARRIED

FIRE CHIEF'S REPORT

MCCALLUM - SHERBINO,

“that the Fire Chief's Report for the month of December, 2018 be accepted as presented by the Fire Chief, Gerry Besse.”

CARRIED

RECREATION DIRECTOR’S REPORT:
SHERBINO- MCCALLUM,

“that the Recreation Director’s Report for December, 2018 be accepted as presented by the Recreation Director Erin Poitras.”

CARRIED

COMMUNITY DEVELOPMENT OFFICER’S REPORT:
MCCALLUM-SHERBINO,

“that the Community Development Officer’s Report to January 2, 2019 be accepted as presented by the Community Development Officer, D’Shae Bussiere.”

CARRIED

OH & S COMMITTEE MEETING MINUTES:
SHERBINO- MCCALLUM,

“that the minutes of the December 21, 2018 Occupational Health & Safety Committee Meeting be accepted as presented.”

CARRIED

GENERAL ACCOUNTS:
MCCALLUM-SHERBINO,

“that the general accounts paid in the amount of \$95,625.77 and the general accounts payable in the amount of \$30,936.42 be approved.”

CARRIED

CORRESPONDENCE:
SHERBINO-MCCALLUM,

“that the following correspondence be accepted for Council’s information and filed:

- Cargill – Prairie Malt Sale
- CN Rail – December 19, 2018 Yard Derailment
- Floyd Oesch – Home-Built Mobility Scooter
- Building Permit Report Summary
- HBRA – 2019 Membership Request
- STARS – Mayor Invitation
- PIWIK – December, 2018 Website Report
- SUMA – Convention Resolutions
- First Data – Interac Machine Report.”

CARRIED

PROPOSED AIR HANGAR:
MCCALLUM-SHERBINO,

“that Council reviewed the additional information from Municode Ltd. regarding the proposed airport hangar.”

CARRIED

PRICEWATERHOUSECOOPERS ENGAGEMENT LETTERS:
BOYLE-E.YOUNG,

“that the services by PricewaterhouseCoopers LLP in regards to the Town of Biggar 2018 financial audit and the Municipal Annual Expenditure Report (MAER) as outlined in engagement letters dated December 3, 2018 be approved.”

CARRIED

FLAMAN INVESTIGATIONS CONTRACT RENEWAL:
SHERBINO-MCCALLUM,

“that the contract to renew services with Flaman Investigations for a Bylaw Officer for January 1, 2019 to December 31, 2019 be approved.”

CARRIED

2019 MUNICIPAL BOND:
MCCALLUM- SHERBINO,

“that the Certificate of Insurance covering bonding through SUMAssure for the year 2019 be accepted.”

CARRIED

COUNCIL REMUNERATION POLICY C (12):
SHERBINO-MCCALLUM,

“that the Town of Biggar Council Remuneration Policy C(12) approved January 3, 2017 by resolution number 17-13 be reviewed.”

CARRIED

2019 APPOINTMENTS:
MCCALLUM- SHERBINO,

“that the following appointments be made for the year 2019:

1. Solicitor	Peszko & Watson	2018-2019	2 Year
2. Treasurer	Barb Barteski	2019	Annual
3. Assessor	Marty Baroni	2019	Annual
4. Development Officers	Marty Baroni and Amanda Carruthers	2019	Annual
5. Building Officials	MuniCode Services Ltd. Wayne Meier Clayton Meier Ryan Thiessen Travis Elkin Shenah Cartier	2019	Annual
6. Auditors	Pricewaterhouse Coopers	2018-2020	3 years
7. E.M.O. Co-ordinator	Diane Akister	2019	Annual
8. Deputy E.M.O. Co-ordinator	Jim Besse	2019	Annual
9. Fire Chief	Gerry Besse	2019	Annual

10. Deputy Fire Chief	Kelly Dorosh	2019	Annual
11. Secretary Board of Revision	Aileen Swenson	2019	Annual
12. Pest Control Officer	John Hammond	2019	Annual
13. Development Appeals Board	Vacant	2017-2019	3 Year
	Ross Holt	2017-2019	3 Year
	Dave Miller (Perdue Mayor)	2017-2019	3 Year
14. Board of Revision	Clint Krismer – Chair	2019	Annual
	Gord Krismer – Vice Chair	2019	Annual
	Jeff Hutton	2019	Annual
	Kirby Bodnard	2019	Annual
	Brenda Lauf	2019	Annual
	Cam Duncan	2019	Annual
	Dave Lang	2019	Annual
	Charmaine Luscombe	2019	Annual
	Gail Wartman	2019	Annual
15. Rivers West District for Sport, Culture and Recreation	Erin Poitras	2019	Annual
16. Bylaw Enforcement Officers	Flaman Investigation and Security Agency Ltd. Peter Flaman, Arlene Flaman, John Lanctot, Shane Leffler	2019	Annual
17. Weed Inspector	John Hammond	2019	Annual
18. Predator Control Officer	Gerry Besse	2019	Annual
19. Municipal Inspectors	Mark Haynes	2019	Annual
	Marty Baroni	2019	Annual
	Barb Barteski	2019	Annual
	Flaman Investigation & Security	2019	Annual
20. Returning Officer	Barb Barteski	2019	Annual
21. License Inspector	Barb Barteski	2019	Annual
22. Recreation Board:			
	Kirk Sherbino – Town Representative	2019	Annual
	Kevin Ellard	December 31, 2019	Annual
	Melissa Raschke	December 31, 2019	Annual
	Scott McMahon	December 31, 2019	Annual
	Hailey Metz	December 31, 2019	Annual
	Michele Keith	December 31, 2019	Annual
	Vacant (BCS 2000)	December 31, 2019	Annual
	Lisa Haynes – R.M. of Biggar appointed	December 31, 2019	Annual
	Cari Perih – R.M. of Biggar appointed	December 31, 2019	Annual.”

CARRIED

2019 COMMITTEE APPOINTMENTS:
SHERBINO-MCCALLUM,

“that the following list of Other Committee Appointments be made for the year 2019:

- Wheatland Regional Library Board - Penny McCallum
Ed Young – alternate
- Biggar Library Board - Penny McCallum
Ed Young
- Biggar Regional Park Board - Ivan Young
On behalf of the Biggar Golf Club Inc. Dale Sanders &
Clinton Weekes
On behalf of Sask. Wildlife Larry Tavanetz
- West Central Municipal Government - Ray Sadler
- Biggar Housing Authority - Ray Sadler
- Bear Hills District Planning Committee - Alan Boyle
(need two) Ivan Young
- Biggar Rural District Fire Association - Kevin McNicholls
Subcommittee of 3 members Ivan Young
Kirk Sherbino.

CARRIED

COMMITTEES OF COUNCIL:
BOYLE-E.YOUNG,

“that the following Committees of Council be approved:

1. General Government Services:
Chairman: Penny McCallum
Members: Alan Boyle
Ed Young
2. Protective Services:
Chairman: Kevin McNicholls
Members: Ivan Young
Kirk Sherbino
3. Transportation Services and Water And Sewer Utility Services:
Chairman: Ed Young
Members: Penny McCallum
Ivan Young
4. Environmental, Recycling, Waste Management Public Health And Welfare Services:
Chairman: Ivan Young
Members: Kirk Sherbino
Kevin McNicholls
5. Recreation And Cultural Services:
Chairman: Kirk Sherbino
Members: Alan Boyle
Kevin McNicholls

6. Planning And Community Development Services:

Chairman: Alan Boyle
Members: Ed Young
Penny McCallum

7. Special Projects Committee Of Council

CARRIED

AIRPORT LAND LEASE AGREEMENT:

BOYLE-E.YOUNG,

“that the Land Lease Agreement for Parcel No. 4 at the Biggar Airport be approved.”

CARRIED

AIRPORT LAND LEASE AGREEMENT:

BOYLE-E.YOUNG,

“that the Land Lease Agreement for Parcel No. 3 at the Biggar Airport be approved.”

CARRIED

AIRPORT LAND LEASE AGREEMENT:

BOYLE-E.YOUNG,

“that the Land Lease Agreement for the placement of a 40ft container for Provincial Airways at the Biggar Airport be approved.”

CARRIED

LAND LEASE AGREEMENT:

BOYLE-E.YOUNG,

“that the Land Lease Agreement for Parcel S Plan 102220366 be approved.”

CARRIED

LAND LEASE AGREEMENT:

BOYLE-E.YOUNG,

“that the Land Lease Agreement for Lots 4,5 and 6 Block 22 Plan D4770 be approved.”

CARRIED

SASKPOWER EASEMENT AGREEMENT:

BOYLE-E.YOUNG,

“that Council authorizes Administration to sign and submit the Easement Agreement for Block F Plan 101482208 Extension 44 with SaskPower.”

CARRIED

Councillor Ivan Young left chambers at 8:11 p.m.

BUILDING PERMIT:
BOYLE-E.YOUNG,

“that the following building permit be approved upon payment of the prescribed fees:

- | | |
|------------|--|
| Ivan Young | <ul style="list-style-type: none"> - partial roof rebuild - Lot 39 Block 2 Plan D4770 - Subject to compliance with the points noted in the Plan Examination Report from MuniCode Services Ltd. dated October 19, 2018.” |
|------------|--|

CARRIED

Councillor Ivan Young returned to chambers at 8:13 p.m.

NEW BUSINESS INCENTIVE GUIDELING POLICY N (1):
I.YOUNG-SHERBINO,

“that the Town of Biggar New Business Incentive Guideline Policy N (1) approved July 1, 2016 by resolution number 16-428 be reviewed and further that changes be made and brought back to Council for approval.”

CARRIED

ADJOURNMENT:
BOYLE- E.YOUNG,

“that the meeting be adjourned at 8:25 p.m.”

CARRIED

APPROVED

Mayor

Chief Administrative Officer