

TOWN OF BIGGAR, SASKATCHEWAN

**MINUTES OF THE REGULAR MEETING
OF THE TOWN OF BIGGAR COUNCIL
HELD ON TUESDAY, AUGUST 17, 2021
AT 7:15 P.M. IN THE COUNCIL CHAMBERS**

ROLL CALL:

Present: Mayor: Jim Rickwood
Councillors: Alan Boyle
Dakota Ekman
Nicole Hoppe
Kevin McNicholls
Edward Young
Ivan Young
Staff: Amanda Carruthers, Assistant Administrator
Mark Haynes, Town Foreman
Erin Poitras, Recreation Director
Absent: Staff: Marty Baroni, Chief Administrative Officer
D'Shae Bussiere, Community Development Officer

CALL TO ORDER:

Regular meeting called to order at 7:15 p.m. by Mayor Jim Rickwood.

AGENDA ADOPTION:

EKMAN-HOPPE,

“that the Agenda for the August 17, 2021 Regular Meeting of Council be approved as presented.”

CARRIED

CONFLICT DECLARATIONS AND IN-CAMERA SESSIONS:

Mayor Jim Rickwood called for any conflicts of interest and in-camera sessions on any item for this meeting.

CARRIED

MINUTES:

HOPPE-EKMAN,

“that the minutes of the August 3, 2021 Regular Meeting of Council be accepted as presented.”

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT:

EKMAN-HOPPE,

“that the Administrator's Report be accepted as submitted by the Chief Administrative Officer, Marty Baroni.”

CARRIED

RECREATION DIRECTOR'S REPORT:

EKMAN-HOPPE,

“that the Recreation Director’s Report to August 17, 2021 be accepted as presented by the Recreation Director, Erin Poitras.”

CARRIED

SW RECREATION AREA CONCEPT PLANS:

HOPPE-EKMAN,

“that the quote from Crosby Hanna & Associates in the amount of \$12,700.00 plus applicable taxes for the concept master plans for the new south west recreation area be approved.”

CARRIED

BIGGAR AQUATIC CENTER UNDERGROUND SPRINKLERS:

EKMAN-HOPPE,

“that the quote from Ace Irrigation in the amount of \$13,050.00 plus applicable taxes for underground sprinklers at the Biggar Aquatic Center be approved.”

CARRIED

COMMUNITY DEVELOPMENT OFFICER'S REPORT:

EKMAN-HOPPE,

“that the Community Development Officer’s Report to August 13, 2021 be accepted as submitted by the Community Development Officer, D’Shae Bussiere.”

CARRIED

TOWN FOREMAN'S REPORT:

BOYLE-E. YOUNG,

“that the Town Foreman’s Report to August 17, 2021 be accepted as presented by the Town Foreman, Mark Haynes.”

CARRIED

JULY 2021 FINANCIAL REPORTS:

BOYLE-E. YOUNG,

“that the following financial reports for July, 2021 be accepted as presented:

Bank Reconciliation
Statement of Financial Activities.”

CARRIED

GENERAL ACCOUNTS:

BOYLE-E. YOUNG,

“that the general accounts paid in the amount of \$192,143.49 and the general accounts payable in the amount of \$40,494.14 be approved.”

CARRIED

COMMUNICATIONS:

BOYLE-E. YOUNG,

“that the following correspondence be accepted for Council’s information and filed:

Community Planning – Deviation Approval
Gas Tax – 2021 Top up and Name Change
Commissionaires of Saskatchewan – August 12, 2021 Bylaw Report”

CARRIED

FARM IN THE DELL – EXPANSION SUPPORT LETTER:

BOYLE-E. YOUNG,

“that Administration be authorized to send the letter to the Ministry of Social Services in support of the Farm in the Dell Expansion to the Town of Biggar.”

CARRIED

VACANT HOMES LETTERS UPDATE:

BOYLE-E. YOUNG,

“that the update from Administration on vacant homes be received.”

CARRIED

CAPITAL TRUST FUND – 2021 PAYMENTS:

BOYLE-E. YOUNG,

“that the following payment amounts be transferred to the Capital Trust Fund as per the 2021 Budget:

General Fund - \$222,116.00”

CARRIED

WRIGHT CONSTRUCTION WESTERN INC. BUILDING PERMIT:

BOYLE-E. YOUNG,

“that the following building permit be approved upon payment of the prescribed fees:

Wright Construction Western Inc. – PML Testing Shed (Foundation Only)
- Parcel H Plan 02MW02392
- Subject to compliance with the points noted in the Plan Examination Report from Municode Services Ltd. dated July 19, 2021.”

CARRIED

WRIGHT CONSTRUCTION WESTERN INC. BUILDING PERMIT:
BOYLE-E.YOUNG,

“that the following building permit be approved upon payment of the prescribed fees:

- Wright Construction Western Inc. – PML Load out Shed (Foundation Only)
- Parcel H Plan 02MW02392
- Subject to compliance with the points noted in the Plan Examination Report from Municode Services Ltd. dated July 19, 2021.”

CARRIED

PUBLIC NOTICE 2021 COUNCIL MEETING DATE CHANGES:
BOYLE-MCNICHOLLS,

“that in accordance with the Municipalities Act and Public Notice Policy Bylaw No. 06-665 public notice is hereby given that the Town of Biggar Council intends to change the council meeting schedule as follows for 2021:

- November 2nd Regular Meeting postponed to November 9th
- November 9th Committee Meeting of the Whole moved to November 16th
- November 16th Regular Meeting moved to November 23rd
- November 23rd Committee Meeting of the Whole moved to November 30th
- December 28th Committee Meeting of the Whole cancelled.”

CARRIED

SASKATCHEWAN PUBLIC SAFETY AGENCY AGREEMENT:
I.YOUNG-MCNICHOLLS,

“that the Town of Biggar enter into an agreement with Saskatchewan Public Safety Agency for the purpose of providing fire service dispatching.”

CARRIED

ADJOURNMENT:
HOPPE-EKMAN,

“that the meeting be adjourned at 8:48 p.m.”

CARRIED

APPROVED

Mayor

Chief Administrative Officer